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Industrial Development Board

Fifteenth session
Vienna, 6-10 May 1996
Item 3 of the provisional agenda

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United Nations Industrial Development Organization

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Fifteenth session
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ANNOTATED PROVISIONAL AGENDA

Item 1. Opening of the session

The fifteenth session of the Board will be opened by the President of the fourteenth session, Ms. Fügen Ok (Turkey).

Item 2. Election of officers

In accordance with rule 23.1 of the rules of procedure, each year, at the commencement of its first regular session, the Board shall elect from among the representatives of its members a President, three Vice-Presidents and a Rapporteur. Rule 23.3 also stipulates that the offices of the President, the three Vice-Presidents and the Rapporteur shall be subject to equitable geographical rotation within a five-year cycle described in appendix A to the rules of procedure. Accordingly, for the fifteenth session, the President should be elected from members of the Board among the Asian States included in List A of Annex I to the Constitution, and the three Vice-Presidents should be elected from members of the Board among the African States in List A, and the States in List C and List D, respectively. The Rapporteur should be elected from among the representatives of members of the Board in List B.

Item 3. Adoption of the agenda

A provisional agenda for the fifteenth session, based on the provisional agenda adopted by the Board at its fourteenth session (IDB.14/Dec.26) and including items referred to the Board by the sixth session of the General Conference, is submitted to the Board for adoption in document IDB.15/1.

Item 4. Policy framework of UNIDO - organizational and staff structure

In decision IDB.14/Dec.2, the Board requested the Director-General: (a) to submit to the sixth session of the General Conference a report on the implementation of resolution GC.5/Res.18, including his proposals on the seven programmatic themes and focusing UNIDO activities for the 1996-1997 biennium, as contained in document IDB.14/13, and also to submit a timetable for its further implementation; and (b) to base the report on the progress indicators, as enumerated in the annex to decision IDB.14/Dec.2, due account being taken, where relevant, of comments made by delegations during the fourteenth session of the Board. Subsequently, a report on the UNIDO reform and an addendum thereto on the impact of reform were submitted by the Director-General to the General Conference at its sixth session (GC.6/30 and Corr.1 and GC.6/30/Add.1).

At its sixth session, in resolution GC.6/Res.1, the General Conference, recalling its resolutions GC.5/Res.18 and GC.5/Res.20, commended the Director-General and UNIDO staff on the efforts made so far to reform and progress towards a more efficient and leaner Organization. In the same resolution, the General Conference supported the role of UNIDO in specific functions, urged Member States to meet their financial obligations and to continue to extend their political, financial and technical support, and called for increased cooperation between relevant United Nations bodies and other relevant organizations. The Conference requested the Director-General: (a) to continue to implement the reform process, including the new structure of the Organization, on a coherent application of the identified

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priorities by further focusing activities and to comply with the timetable presented in documents GC.6/30 and Corr.1 and GC.6/30/Add.1; (b) to pay due regard to the principle of equitable geographical distribution in the Secretariat within the context of the reform process; (c) to keep Member States informed on the implementation of the reform and to report to the General Conference at its seventh session through the Board on the implementation of resolution GC.6/Res.1.

The Board will have before it:

- Concluding the reform of UNIDO. Action taken in the first quarter of 1996. Report by the Director-General (IDB.15/14)

Item 5. Report of the Programme and Budget Committee

Article 10.4 (d) of the Constitution requires that the Programme and Budget Committee "report to the Board at each regular session on all activities of the Committee and submit advice or proposals on financial matters to the Board on its own initiative".

In decision GC.6/Dec.11, paragraph (j), the Director-General was requested to convene an additional session of the Committee in May 1996 to discuss the reports prepared by the Director-General that were specifically requested by the General Conference in the same decision, and to make appropriate recommendations to assist the Board in its tasks relating to paragraphs (g) to (i) of that decision. Subsequently, an additional session of the Committee was scheduled for 6 May 1996.

The report of the PBC on the work of its third additional session (IDB.15/15) will contain the conclusions of the Committee concerning sub-items 5 (a) to 5 (c).

The Board will have before it:

- Report of the Programme and Budget Committee on the work of its third additional session (IDB.15/15)

(a) Review of the implementation of the programme and budgets, 1996-1997

The General Conference in its decision GC.6/Dec.11, paragraph (g), authorized the Board at its fifteenth session to examine in depth the revised programme and budgets 1996-1997 and recommend such appropriate changes as may be required in the light of a report of the Director-General on the experience of the Organization in implementing the programme and budgets in the first quarter of 1996. In paragraph (i) of the same decision the Conference requested the Director-General to issue a report on the composition of the Secretariat including relevant information on desirable ranges of representation (see item 11 below). In addition, the Programme and Budget Committee was requested in paragraph (j) of decision GC.6/Dec.11 to discuss the reports of the Director-General and make appropriate recommendations to assist the Board in its tasks relating to the above.

The Board will have before it:

- Implementation of the programme and budgets, 1 January to 31 March 1996. Report by the Director-General (IDB.15/5-PBC/AS.3/5)

- Composition of the Secretariat, including information on informal desirable ranges of representation (IDB.15/4-PBC/AS.3/4, chap. II)

(b) Update of the financial situation of UNIDO

In decision GC.6/Dec.15 adopted by the General Conference at its sixth session, the Conference: (a) recalled Board decision IDB.14/Dec.27; (b) took note of the reports of the Director-General on the financial situation (GC.6/32) and on information on developments concerning the unified conference service (GC.6/10); (c) urged those Member States that had not yet paid their assessed contributions to do so without delay; (d) decided to approve in relation with the programme and budgets for 1996-1997, and in view of the extraordinary prevailing circumstances and without constituting a precedent, the suspension of financial regulations 4.2(b) and (c), with respect to the unutilized balance of appropriations for the biennium 1992-1993, which had been paid in, as a credit for the sole purpose of partially funding the separation indemnity reserve; and (e) to report on the above on a regular basis to the policy-making organs.

In decision IDB.13/Dec.10, the Board requested the Director-General to continue to make every effort to improve accountability and transparency in financial matters. The Director-General was further requested to report on the implementation of that request to the Board at its fifteenth session.

The Board will have before it:

- Update of the financial situation of UNIDO. Report by the Director-General (IDB.15/3-PBC/AS.3/3)

(c) Ceiling of assessments

In its decision GC.6/Dec.11, paragraph (h), the General Conference requested the Board at its fifteenth

session to review the relevance of the 25 per cent ceiling of assessments as contained in Article 15.2 of the UNIDO Constitution in the light of discussion at the Conference. The Conference further requested the Programme and Budget Committee to make appropriate recommendations to assist the Board in that task (GC.6/Dec.11, para. (j)).

The Board will have before it:

- Background information on the ceiling of assessments. Prepared by the Secretariat (IDB.15/2-PBC/AS.3/2)

Item 6. Mobilization of financial resources for UNIDO programmes

In recalling General Conference resolution GC.5/Res.8 and Board decisions IDB.14/Dec.3 and IDB.14/Dec.13, the Conference in its resolution GC.6/Res.15: (a) encouraged the Director-General to enhance cooperation within the United Nations system, as well as with all donors, international financial institutions and representatives of the private sector, in order to increase the volume of voluntary contributions; (b) stressed, therefore, the necessity of maintaining and increasing the capability of the Organization in the field of mobilization and management of voluntary contributions; and (c) requested the Director-General to report on the measures taken to implement that resolution to the Board at its next regular session.

The Board will have before it:

- Mobilization of financial resources for UNIDO programmes. Report by the Director-General (IDB.15/7)

Item 7. UNIDO technical cooperation activities in 1995 including operational activities for development

In its resolution 47/199 on the triennial policy review of the operational activities for development within the United Nations system, the United Nations General Assembly addressed a number of issues and requested the Secretary-General to ensure that the provisions of the resolution were fully implemented by the organizations of the United Nations system. The General Assembly also called upon the governing bodies of the specialized agencies to take appropriate action for the full implementation of the resolution and requested the respective executive heads to submit a yearly progress report to their governing bodies on measures taken and to be taken for its implementation. The appeal for submission of yearly progress was reiterated in United Nations General Assembly resolution 50/120. The most recent report on the subject was submitted to the Board at its fourteenth session (IDB.14/22-GC.6/14).

In its decision GC.6/Res.2 on annual reports on the activities of the Organization, the Director-General was requested to adapt the Annual Report into a consolidated report covering new technical cooperation programmes, progress on current programmes and an assessment of completed programmes. That adaptation will begin with the Annual Report of UNIDO 1995, to be submitted to the Board at its sixteenth session.

The Board will have before it:

- Operational activities for development. Note by the Director-General (IDB.15/13)

Item 8. Second Industrial Development Decade for Africa

In recalling relevant decisions and resolutions on the subject, the Board in its decision IDB.14/Dec.16 requested the Director-General: (a) to assist in the preparation and implementation of a programme for entrepreneurial training and development, including, *inter alia*, the preparation of a business plan, the development of networks with foreign enterprises and the dissemination of information together with provision of advanced management training for local entrepreneurs as well as the development of sustainable institutional capabilities for that purpose in Africa; (b) to accord high priority to the realization of the objectives set out in the Second IDDA; (c) to provide in-depth evaluation on the implementation of the IDDA programme and its activities, including the updating of the national, subregional and regional programmes during the 1996-1997 biennium and to report to the Board at its fifteenth session.

Subsequently, resolution GC.6/Res.11 adopted by the General Conference covered a number of specific requests to the Director-General, including a request to provide progress reports to the sessions of the Board on the implementation of the programme for the Second IDDA and its activities, including the updating of the regional, subregional and national programmes.

The Board will have before it:

- Second Industrial Development Decade for Africa. Progress report by the Director-General (IDB.15/6)

- Implementation of the UNIDO 1994-1995 programme for the Second Industrial Development Decade for Africa. Prepared by the Secretariat (IDB.15/CRP.2)

Item 9. Industrialization of the least developed countries

Within the context of the framework of the reform of UNIDO as outlined in document GC.6/30, the Director-General was requested by the General Conference in resolution GC.6/Res.8 to accord highest priority to the industrialization of the least developed countries (LDCs) in order to secure effective and sustainable socio-economic development and a better quality of life for LDCs. The Director-General was further requested to take appropriate measures to implement the conclusions and recommendations of the Second and Third Ministerial Symposiums on the Industrialization of the LDCs, to give full support to the activities of the LDC programme and to provide progress reports on the implementation of the programme to the sessions of the Board.

The Board will have before it:

- Implementation of the least developed countries programme. Progress report by the Director-General (IDB.15/10)

Item 10. Field representation

In adopting resolution GC.6/Res.3, the General Conference recalled Board decision IDB.14/Dec.27 on the programme and budgets, 1996-1997, and the financial situation of UNIDO. The Conference requested the Director-General: (a) to consider that the sustainability of a field representation programme could be secured only through the combination of financing from various sources; (b) to improve the harmonization and simplification of procedures for UNIDO Country Director (UCD) offices and the coordination between Headquarters and the field; (c) to take into account, in the implementation of the UCD programme the special needs of the LDCs and the possibility of clustering the UNIDO field offices; (d) to ensure UNIDO cooperation to work for the effective planning and implementation of activities in the field within the United Nations system in consultation with the resident coordinator with a view to attaining a more unified field representation; and (e) to report to the next regular session of the Board.

The Board will have before it:

- UNIDO field representation. Report by the Director-General (IDB.15/12)

Item 11. Personnel matters

Decisions and resolutions adopted by the General Conference at its sixth session included a number of elements relevant to the present agenda item. In decision GC.6/Dec.14, the Conference approved, as a special measure in view of the circumstances and without constituting a precedent, the financial arrangements relating to voluntary separation of staff which may include the special arrangements to holders of fixed-term appointments to be financed from the separation indemnity reserve. The Conference in the same decision requested the Director-General that those measures be implemented on a case-by-case basis and be guided by cost-effectiveness and relevant observations and recommendations contained in the report of the External Auditor. The Director-General was also requested to report to the Board at its fifteenth session on the implementation of the scheme of separation of personnel. Furthermore, as agreed during the ninth plenary meeting of the sixth session of the Conference, the report should also cover the implementation of measures for non-voluntary separation of staff (GC.6/SR.9, para. 116).

Decision GC.6/Dec.11, paragraph (i), included a request to the Director-General to issue a report on the composition of the Secretariat including relevant information on desirable ranges of representation (see also item 5 (a) above).

The Board will have before it:

- Personnel matters. Report by the Director-General (IDB.15/4-PBC/AS.3/4)

- List of staff of the UNIDO Secretariat as of 1 May 1996. Submitted by the Secretariat (IDB.15/CRP.3)

Item 12. Joint Inspection Unit

By decision IDB.1/Dec.22 the Board decided to accept on behalf of UNIDO the Statute of the Joint Inspection Unit (JIU) as of 1 January 1986. In the following document, the Board will have before it information on recent JIU activities of relevance to UNIDO:

- Activities of the Joint Inspection Unit of relevance to UNIDO. Note by the Secretariat (IDB.15/9)

Item 13. Matters related to intergovernmental, non-governmental, governmental and other organizations

Article 19.1 of the Constitution stipulates that the Director-General may, with the approval of the Board and subject to guidelines established by the General Conference: (a) enter into agreements establishing appropriate relationships with organizations of the United Nations system other than the United Nations and with other intergovernmental and governmental organizations; (b) establish appropriate relations with non-

governmental and other organizations the work of which is related to that of the Organization; and that when establishing such relations with national organizations the Director-General shall consult with the Governments concerned.

Guidelines regarding relations with the organizations mentioned above were established by the Conference in decision GC.1/Dec.41. In accordance with these guidelines, the Director-General shall: (a) present the draft texts of agreements with organizations of the United Nations to the Board for its approval; (b) circulate among the members of the Board information on intergovernmental and governmental organizations that have expressed the wish to enter into agreements with UNIDO and seek the approval of the Board before concluding an appropriate relationship agreement with the organizations concerned; and (c) circulate among the members of the Board information on international and national non-governmental organizations and other organizations seeking consultative status, following which the Board shall decide whether to accord consultative status to the organizations concerned in accordance with the guidelines established by the Conference.

The Board will have before it:

- Information on intergovernmental organizations not in the United Nations system. Note by the Director-General (IDB.15/8)

- UNIDO cooperation with non-governmental organizations and applications from non-governmental organizations for consultative status. Note by the Director-General (IDB.15/11)

Item 14. Provisional agenda and date of the sixteenth session

In accordance with rule 10.2 of the rules of procedure, the Director-General shall submit to the Board at each regular session the provisional agenda for the following regular session.

The Board will have before it:

- Provisional agenda and date of the sixteenth session. Note by the Director-General (IDB.15/CRP.1)

Concerning the date of the sixteenth session, a tentative reservation has been made for 18-22 November 1996.

The dates of the sessions of the policy-making organs in 1996 and 1997 are indicated below:

1996

2-6 September (final)	- PBC, twelfth session
18-22 November (tentative)	- IDB, sixteenth session

1997

21-25 April (tentative)	- PBC, thirteenth session
16-20 June or 23-27 June (tentative)	- IDB, seventeenth session
1-5 December (final)	- General Conference, seventh session